



2019 Dogwood Open  
Triangle Figure Skating Club of North Carolina  
July 12 – 14, 2019



The 2019 Dogwood Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

**NATIONAL QUALIFYING SERIES (NQS):**

This competition has been approved by U.S. Figure Skating as an official NQS event. Athletes are required to read the NQS handbook [found here](#) and register for the series through EMS by May 28<sup>th</sup> (separate from competition registration).

**ELIGIBILITY/TEST LEVEL:**

**Test level:** Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event.



**Age restrictions/requirements:** Singles free skate events (Well Balanced Program) have the following requirements.

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger

Open Juvenile: Girls – 13 years older; Boys – 14 years or older

Intermediate must be under the age of 18

Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

**NQS REMINDER:** All NQS events at the Intermediate - Senior levels are combined short program and free skate events. The Juvenile NQS event consists of a free skate event only. If there are more than 24 entries per event, qualifying rounds must be held in accordance with Rule 2460. SEE THE [NQS LOC HANDBOOK](#) FOR DETAILS (p. 5 – 7).

**ENTRIES:**

Entries will only be accepted online via EMS at [www.usfsaonline.org](http://www.usfsaonline.org). Online registration opens **12:00 PM on Sunday, March 31, 2019** and closes **11:59 PM on Sunday, June 2, 2019**. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password. Late entries for NQS events will not be accepted. Late entries for all other events may be accepted in the sole and absolute discretion of the Local Organizing Committee and will be subject to a \$40 late entry fee.

**ENTRY FEES:** All EMS registration fees are credit card only. Skaters will be assessed a 3% non-refundable processing fee by the EMS system on all entries.

Combo IJS Events (Intermediate – Senior)*	\$255**
First IJS event (non-combo, includes Juvenile NQS)	\$160**
Second IJS event	\$95
First 6.0 Event	\$100
Second + 6.0 Event	\$60
First Compete USA Event	\$70
Second + Compete USA Event	\$50

\* Registration for NQS with US Figure Skating is not required to participate in NQS events. Combined scores for non-NQS participants will not be transmitted for inclusion in NQS standings. Second IJS entries include, for example, specialty IJS events, or where a Juvenile skater wishes skate “up” and compete in the Intermediate Short event. Skaters may not enter a short and long for the same level – they must enter the combo event for that level.

\*\* NQS events (Juvenile, Intermediate, Novice and Senior) may include final rounds. Final rounds will not be offered for any other events. For the Combo IJS events only, a consolation short round may also be held. Whether consolation rounds will be held and the number of participants included in consolation rounds, if any, will be dependent on the number of overall entries and available ice time.

Your entry fees for the 2019 Dogwood Open permits you to access, view, and distribute the video for all events, which will be available for download from a password-protected site ([www.figureskate.video](http://www.figureskate.video)) approximately one week after the conclusion of the competition. Videos will remain on the site for a minimum of one year. Passwords to the site will be distributed to all competitors after the event.

**FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

**REGISTRATION INSTRUCTIONS:**

*This event is a standard U.S. Figure Skating Nonqualifying Competition (EMS)  
MC 2/21/19*



1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
  - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click the blue EMS button
4. Click "Competition Registration"
5. Choose "2019 Dogwood Open" from the list of competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **EMS SKATER PORTAL:**

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

**REFUND POLICY:** Entry fees will not be refunded after the entry deadline (11:59PM on Sunday, June 9, 2019) unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**SCHEDULE:** Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available.

**FACILITIES:** The competition will be held at The Polar Ice House – Wake Forest, located at The Factory, 1839-200 South Main Street, Wake Forest, NC 27587, 919-453-1500, <https://www.icehousewakeforest.com/>. The Polar Ice House – Wake Forest is a dual-sheet facility. Both rinks are NHL size (200 Feet x 85 Feet). The facility has a snack bar, and there are several family-friendly restaurants within walking distance of the facility. The rinks themselves can run cold, so spectators are advised to dress in layers.

#### **MUSIC UPLOAD:**

**DEADLINE: SUNDAY, JUNE 23, 2019 AT 11:59 PM.**

**LATE OR INCORRECT UPLOADS WILL BE ASSESSED A LATE FEE IN THE AMOUNT OF \$25**

All competition music must be electronically submitted via the EMS Skater Portal through the Music & Program Content tab no later than 11:59 pm On Sunday, June 23, 2019. All music must meet the music criteria set forth below. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

**[CLICK HERE FOR MUSIC UPLOAD HOW TO](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***

#### **MUSIC CRITERIA:**

- File Format: MP3 (only format EMS will accept)
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

LIABILITY: U.S. Figure Skating, the Triangle Figure Skating Club of North Carolina and The Polar Ice House – Wake Forest accept no

responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

### **JUDGING SYSTEM:**

#### **INTERNATIONAL JUDGING SYSTEM**

The International Judging System (IJS) will be used for the following events:

- *All well-balanced Short Program and Free Skate events from Pre-juvenile – Senior, including Open Juvenile*
- *Adult Silver, Gold, and Masters Free Skate events*
- *IJS Spins Event*
- *IJS Jumps Challenge*

#### **PLANNED PROGRAM CONTENT (PPC):**

**DEADLINE: SUNDAY, JUNE 23, 2019 AT 11:59 PM.**

**LATE SUBMITTALS WILL BE ASSESSED A LATE FEE IN THE AMOUNT OF \$25**

Competitors participating in IJS events must submit their PPC via the EMS Skater Portal no later than Sunday, June 23, 2019 at 11:59 PM. Program content must be entered under the Music & Program Content tab of your EMS for this competition.

**[CLICK HERE FOR PPC SUBMISSION HOW TO](#)**

***If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)***

#### **6.0 JUDGING SYSTEM**

The 6.0 Judging System will be used for:

- *Well Balanced Program free skate events, No Test – Preliminary, and Adult Bronze and below*
- *All Compete USA events*
- *All Excel events (Beginner – Senior)*
- *All specialty singles events (spins, jumps, compulsory moves, showcase, etc.) other than IJS Specialty events listed above*

**REGISTRATION:** Registration will open one to two hours before the first event and run through the last event of the day. The registration table will be located in the lobby of the rink. Please register promptly upon arrival.

**LOCKER ROOMS AND CHANGING AREAS:** Please click here to review the [Locker Rooms and Changing Area policy](#). More detailed information can be found in the [SafeSport Handbook](#).

**PRACTICE ICE:** All practice ice will be available for purchase online through the EMS Skater Portal. A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal. All skaters are encouraged to purchase practice ice through EMS on their mobile devices! For additional information regarding practice ice offerings, visit [www.trianglefigureskating.org](http://www.trianglefigureskating.org).

**PHOTO/VIDEO:** Photographic Miracles and Looking Glass Productions will be taking photos and videos for all free skate events, which will be available for purchase. Except for the official videographer, only battery-operated personal cameras will be allowed. Individual videotaping will be permitted in designated areas only and NO TRIPODS are allowed. For the safety of the athletes, no flash photography is permitted in the ice arena.

**AWARDS:** Medals will be awarded to the 1st, 2nd, 3rd, and 4th place winners in each group in each event.

**OFFICIAL NOTICES:** An official bulletin board will be maintained by the registration desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be

posted prior to the competition.

**TEST CREDIT:** Skaters who meet the requirements for test credit may request their test credit forms at registration. Forms must be picked up at the registration desk prior to the end of the competition. Skaters will be assessed a \$5.00 fee for these forms.

**IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must be included within a skater's registration or updated through their EMS Skater Portal. All coach compliance is verified via EMS and is connected to the U.S. Figure Skating database.

U.S. Figure Skating athletes:

- Current member in good standing with U.S. Figure Skating
- Completed background check (green light status)
- Completed SafeSport Training\*
- Continuing Education Requirements (CERs) for the 2019-20 Competition Season
- Proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

Compete USA athletes:

- Learn to Skate USA Instructor membership OR U.S. Figure Skating full membership
- Completed SafeSport Training\* (for coaches 18 years old and over)
- Completed background check (green light status) (for coaches 18 years old and over)
- Learn to Skate USA Instructor Certification completed (for coaches under 18 years old)

\*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 2 seasons

The LOC will have a list of compliant coaches via EMS, verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:

<http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf>

**VOLUNTEER INFO:** We are always in need of volunteers to help make our events fun for our skating community. Please visit the Dogwood Open web page if you would be interesting in serving as a volunteer at the 2019 Dogwood Open, [www.trianglefscnc.org](http://www.trianglefscnc.org). Certain volunteer assignments will require Safe Sport certification or minimum age limitations.

**CONTACT INFO:** If you have questions, please contact [info@trianglefscnc.org](mailto:info@trianglefscnc.org), or use the "contact us" feature on our website, [www.trianglefscnc.org](http://www.trianglefscnc.org).

**ADDITIONAL INFORMATION:**

**Combined Events:** Skaters who did not register with US Figure Skating to compete in the National Qualifying Series may still enter combined events. Scores for such skaters, however, will not be included in NQS standings.

**Airport information:** The Polar Ice House – Wake Forest is located approximately 35 minutes from the Raleigh-Durham International Airport. Please allow for additional travel time if driving to the facility during morning and evening rush hour.

**Directions from the Airport to the Polar Ice House – Wake Forest:** Take I-540 E towards Raleigh from Airport Blvd. Exit 540 E onto US-1N / Capital Blvd. Turn right from Capital Blvd. onto US-1 ALT N/S Main St. The Polar Ice House is approximately one mile down Main St. on your right.

**Hotel Information:** Triangle Figure Skating Club has secured blocks of rooms for the competition at the following hotels. Most blocks require that reservations be placed one month prior to the start of the event. Please be sure to mention that you are with the Triangle Figure Skating Club of North Carolina to receive the block rate for the hotel. Please also check the competition website for online group booking links.

**Holiday Inn Express & Suites**

11400 Common Oaks Drive  
Raleigh, NC 27614  
(919) 570-5550

**Candlewood Suites**

12050 Retail Drive  
Raleigh, NC 27587  
(919) 554-6901

**Hampton Inn - Raleigh**

3621 Spring Forest Road  
Raleigh, NC 27616  
(919) 872-7111

**Hyatt House – North Hills**

160 Park at North Hills Street  
Raleigh, NC 27609  
1-866-974-9288

**Competition Website:** Information about the 2019 Dogwood Open is available at [www.trianglefscnc.org](http://www.trianglefscnc.org).

## EVENTS OFFERED

SEE CURRENT RULEBOOK OR CLICK [HERE](#) FOR CURRENT RULES AND REQUIREMENTS.

### OFFICIAL NQS EVENTS:

[Intermediate – Senior Combined Short Program + Free Skate](#)

[Juvenile Free Skate](#)

*\*These events will be conducted in accordance with U.S. Figure Skating Rule 2040 with regard to qualifying and final rounds if more than 24 competitors register.*

### ADDITIONAL EVENTS:

[Snowplow Sam - Free Skate 6 Program \(with music\)](#)

[Excel Free Skate](#)

[Singles Well Balanced Short Program Only \(Intermediate – Senior\)](#)

[Singles Well Balanced Free Skate Only \(No Test – Senior\)](#)

### COMPULSORY MOVES

[Snowplow Sam – Free Skate 6 Program](#)

[Excel Compulsory \(Excel Beginner – Excel Preliminary\)](#)

[Compulsory Moves \(No Test – Senior\)](#)

### SPECIALITY EVENTS

[Jumps Challenge](#)

[Spin Challenge](#)

### ADULT EVENTS

[Adult 1-6 \(Program with music\)](#)

[Adult Introductory Free Skate Beginner and High Beginner](#)

[Adult 1-6 and Introductory Compulsory](#)

[Adult Singles Free Skate](#)

[Adult Compulsory Moves](#)

[Adult Jumps Challenge](#)

[Adult Spins Challenge](#)

National Qualifying Series events will take scheduling priority. Although Triangle Figure Skating Club of North Carolina believes that it has secured enough ice and officials to support all events listed above, as the National Qualifying Series is a new offering from US Figure Skating, we reserve the right to alter the non-NQS Offerings should it become necessary to do so. Skaters will receive a refund of their entry fee. Administrative fees assessed by EMS are not refundable.